

# **Berkshire Hathaway Home Services, Rocky Mountain, REALTORS®**

## **JoAnn's Moving Checklist**

### **SEND CHANGE OF ADDRESS TO:**

- Post Office: Give Forwarding Address
- Charge Accounts, Credit Cards
- Subscriptions: Notice Requires Several Weeks
- Friends and Relatives

### **BANK:**

- Transfer Funds, Arrange Check-Cashing

### **INSURANCE:**

- Notify New Location for Coverage, Life, Health, Fire, Auto

### **AUTO REGISTRATION:**

- Transfer of Car Title Registration if necessary
- Driver's License, Inspection Stickers, Motor Club Memberships

### **UTILITY COMPANIES:**

- Gas, Electricity, Water, Phone, Cable TV, Fuel
- Open accounts for New Property (get refund deposits if applicable)

### **ROUTE CARRIERS:**

- Laundry, Newspaper, Milk, all changes of services

### **SCHOOL RECORDS:**

- Ask for Transfer or Copies of Children's Records

### **MEDICAL, DENTAL, PRESCRIPTIONS HISTORIES:**

- Ask Dr. & Dentist for Transfer Needed for Prescriptions, Glasses, X-rays

### **CHURCH, CLUBS, CIVIC ORGANIZATIONS**

- Transfer Memberships, Letters of Introduction

### **PETS**

- Check Out regulations for Licenses, Vaccinations, Tags, Etc.
- Arrange for Kenneling/Transporting During Move

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### REMEMBER TO:

- Empty Freezer; plan use of foods.
- Defrost Freezer/Refrigerator-Place Charcoal in Nylon Stocking to remove odors
- If refrigerator is moved, make sure ice maker is disconnected properly. This is a common cause of water problems in vacant homes. Leave door open if turned off.
- Have Appliances Serviced for Moving.
- Remember Cord Arrangements for TV/Cable/Internet.
- Clean rugs and clothing before moving/arrange for carpet cleaning in old home.
- Discuss with moving company to check insurance coverage, packing and unpacking labor, shipping papers, method and time of expected payment.
- Plan for special care for infants/children.

### Moving Day:

- Carry currency, jewelry, documents, (yourself or use registered mail).
- Carry traveler's checks for quick and available funds.
- Use close friend or relative as message center if you are unavailable for a few days.
- Double check closets, shelves, drawers, storage areas to make sure they are empty.
- Make sure home is clean and trash is taken away.
- Leave manuals/instruction booklets that stay with home on kitchen counter.
- Give all keys, garage door openers, remotes to Realtor or take to closing.
- Remember to bring photo ID and check book to closing.
- Arrange for final walk through with Realtor.